

12 May 1972

MEMORANDUM FOR THE RECORD

SUBJECT: Report on Moveable Shelving Meeting on 12 May 1972

A meeting was held in Processing Area 2 in the [REDACTED] Building regarding the final acceptance of the Moveable Shelving. The following were present at the meeting:

STATINTL

STATINTL

[REDACTED]

SSS  
RAB  
D/C/Using Service  
Project Officer, Using Service  
Project Officer, Using Service  
[REDACTED]  
Facilities Engineer  
[REDACTED]

STATINTL

STATINTL

STATINTL

[REDACTED] : I would like to take a "walk through" of the shelving and give everyone an opportunity to see the shelving and operate it if they wish. As of right now, all construction has been completed. There are administrative details which have to be taken care of with [REDACTED]

STATINTL

[REDACTED] : I tried to foul up the shelving earlier by pushing buttons, but was unsuccessful, so it seems to be working OK.

[REDACTED] : You just don't have that [REDACTED] touch".

STATINTL

[REDACTED] : I feel we should follow [REDACTED] procedure.

STATINTL

The group then proceeded with a "walk through" of the Moveable Shelving.

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STATINTL

Meeting was resumed after "walk through"

STATINTL

: From the construction standpoint, everyone seems to be satisfied. There are a couple questions I would like to discuss. [REDACTED] are the "as built" drawings of the lighting being taken care of?

STATINTL

: [REDACTED] has been advised they will not get final paycheck until they have met these requirements.

: I would like to see drawings of breaker service.

: I am supposed to receive 5 drawings.

: What are your plans regarding preventative maintenance?

: We will have supplement sheets made to the owner's manual covering lubricating of drive units and what kind of lubricant to use.

: We would like your instructions regarding rails, safeties, motors, etc. In other words, if you were operating the shelving, what kind of maintenance would you use?

: In preventive maintenance, it was my understanding that we would have shot stored in each control cabinet in each section.

STATINTL

: I do not know of anything that says this is required. If any shot is required the first year, [REDACTED] will have the shot. Beyond that, it will be necessary for the Using Service to order the shot when they need it.

: I am going to try to see if I can find in writing that the shot was supposed to have been stored in each control cabinet.


: We will furnish anything that is required in the contract.

STATINTL

: [REDACTED] is going to have a limited supply of parts and materials?

: The parts are in my car now.

STATINTL

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- : Are you going to have procedures in your maintenance manual regarding items like secondary safeties?
  - : I think the secondary safety maintenance will have to be learned from experience more than any other way.
  - : Should the safeties be checked after a certain period of time?
  - : In regards to the secondary safeties, there is not a problem of them not working; the problem is that they are a bit too sensitive, and they cause us problems by dropping off when they are not supposed to. During the month of April, the safeties dropped off an average of 4 times per day, and so far we know no explanation for this.
  - : I feel the temperature variation in the building may be causing this.
  - : Also, the humidity could have something to do with it.
  - : We would like for your manual to include items which should be checked on the shelving periodically.
  - : I will do that.
  - : Could I expect the owners manual additions at the same time as the "as built" drawings for the entire project?
  - : Yes.
  - : Accepted the shelving.
  - : Even though there have been a lot of trials and tribulations, I feel there has been tremendous cooperation from the Using Service, engineers and contractors. On my behalf, I would like to say "thank you" to all of you.

MEETING ADJOURNED 1055 HOURS

STATINTL

